



The Episcopal Diocese of Western Kansas

1 North Main, Suite 411 – Hutchinson, Ks 67502
620-669-0006 Phone
tec.wks2011@gmail.com

The Rt. Rev. Mark A. Cowell
Bishop

12/27/2024

Friends,

Enclosed is your 2025 Report of Diocesan Office of Elections Report. Canon 16 Reads:

Section 1. There shall be an annual meeting of every parish and diocesan mission in the month of January for the election of a vestry (if the congregation be a parish) or for the nomination of members of the Bishop's Committee (if the congregation be a diocesan mission), for the election of delegates to Convention, receiving reports and for such other business as may lawfully be transacted. The qualified voters at the annual meeting shall all be communicant members in good standing of the congregation shown by the Parish Register and all other baptized members of the congregation who are regular contributors as shown by the treasurer's books.

Once an annual meeting is held, please complete the report and send it back to the Diocesan Office No later than **February 14, 2025**. Please make sure forms are completed legibly and with correct information! It would be greatly appreciated if all reports were turned in by the deadline. I appreciate your cooperation. For your convenience, you can e-mail the report to me at tec.wks2011@gmail.com.

Sincerely,
Toni Cottrell
Administrator



THE EPISCOPAL DIOCESE
OF WESTERN KANSAS
2025 REPORT TO DIOCESAN OFFICE OF ELECTIONS
FOR WARDENS AND MEMBERS OF THE VESTRY/BISHOP'S
COMMITTEE

NAME & LOCATION OF CONGREGATION: _____

DATE/PLACE OF ANNUAL MEETING: _____

Please designate **Mr.**, **Mrs.**, **Ms. Dr.**, etc. with **first and last name**, correct **mailing address**, **telephone e-mail address** and **year term expires**. Include 'hold over' and new members. Please list **business phone** for **wardens** and **treasurers**. **PLEASE TYPE OR PRINT LEGIBLY** and return to the Diocesan Office within five days of Annual Meeting and no later than **FEBRUARY 14, 2025**.

SENIOR WARDEN

Name

Address

City

State

Zip

Home Phone ()

Work ()

Cell ()

E-Mail Address:

Year Term Expires:

JUNIOR WARDEN

Name

Address

City

State

Zip

Home Phone ()

Work ()

Cell ()

E-Mail Address:

Year Term Expires:

TREASURER

Name

Address

City

State

Zip

Home Phone ()

Work ()

Cell ()

E-Mail Address:

Year Term Expires:

SECRETARY OR CLERK

SECRETARY OR CLERK		
Name		
Address		
City	State	Zip
Home Phone ()	Work ()	Cell ()
E-Mail Address:		
Year Term Expires:		

Members of Vestry or Bishop's Committee

Name	Mailing Address	Phone	Year term expires

I certify that these persons are the duly elected officers and appointed nominees of this congregation.

Clergy Signature _____

Secretary or Clerk _____

EPISCOPAL DIOCESE OF WESTERN KANSAS

DATE _____

CERTIFICATE OF ELECTION OR APPOINTMENTS OF LAY DELEGATES

This is to certify that at the Annual Meeting of the Congregation or at a meeting of the Vestry or Bishop's Committee of _____ Church in _____, Kansas, held on the _____ day of _____, 20__.

Name	Mailing Address	Phone Number	Email
ALTERNATES			

Signed _____
Clerk of the Vestry (or the Rector, Priest-in-Charge, Vicar, Warden)

This form is requested to be completed and returned to the
Diocesan Office, 1North Main, Suite 411, Hutchinson, KS 67501
Or email to tec.wks2011@gmail.com

WITHIN FIVE DAYS FOLLOWING THE ANNUAL MEETING or FEBUARY 14, 2025